

HUNTER
Engineering Company

11250 Hunter Drive
Bridgeton, MO 63044
Training Center

Training Center 1-800-448-6848

Dear Hunter Student:

Enclosed you will find a copy of your class registration information along with a local map showing **the location of the Hunter Training Center where you are enrolled.**

Please consult your class registration form to confirm the exact Training Center location, class time and dates.

Hunter Engineering Company Training Center dress code promotes a safe, professional working environment. Since a large portion of the training is provided in a hands-on venue, **all attendees are requested to wear work place uniforms or equivalent (i.e. good blue jeans, work pants and shirt, etc.) at all times. The shirt tail of any attire must be worn tucked in.** At no time are shorts, cutoffs, and blue jeans with holes, inappropriately worded T-shirts or hats, sleeveless shirts, tennis shoes or any open toe shoes allowed. Students not conforming to the dress code will be asked to leave and return when their clothing meets the established guidelines. Employers will be notified immediately should a student not be able to meet these requirements.

It is important that students bring all personal safety items required by their employer and the training facility, such as safety glasses, safety shoes and lifting back support if required. Safety glasses are a required item in all hands-on training classes.

Classes begin at 8 am unless otherwise specified on the registration form.

Please call 1-800-448-6848 and select option 1 should you need further assistance.

Sincerely,



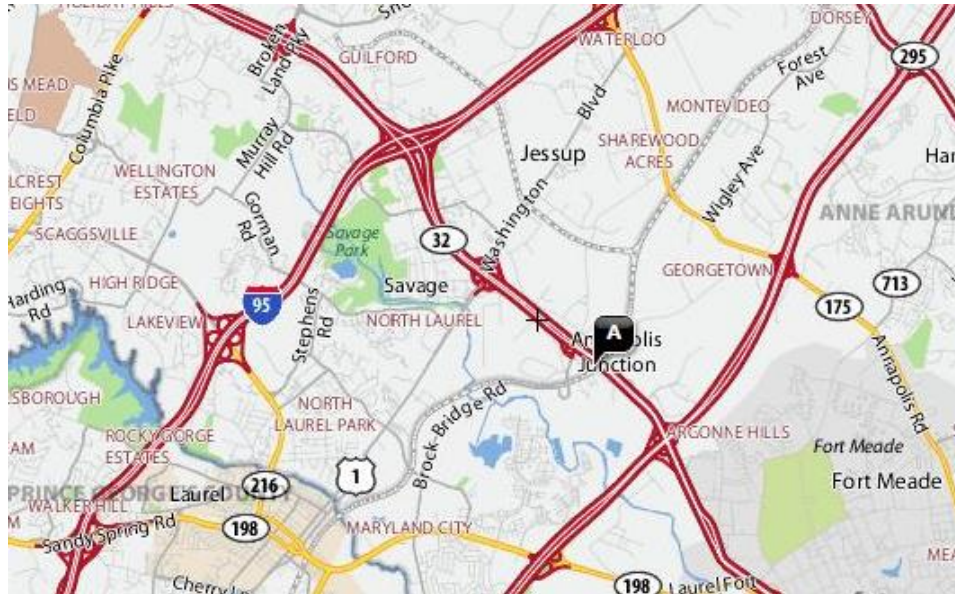
Tim Murray
National Service and Training Manager
Hunter Engineering Company

Hunter Regional Training Center Annapolis Junction, Maryland

ANNAPOLIS JCT. TRAINING CENTER
8955 HENKELS LANE
Suite 506-507
ANNAPOLIS JCT., MD 20701
(301)317-1300



Primary Instructor: Tom Kelley
Cell phone: 732-779-9108
Email: tkhuntertraining@gmail.com

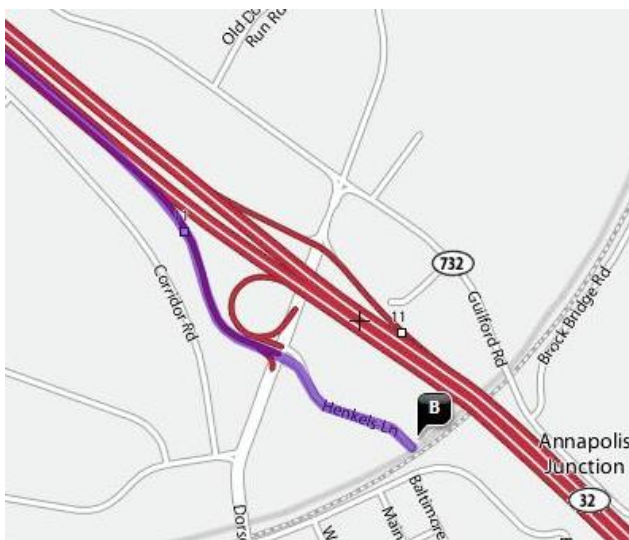


FROM BALTIMORE AREA:

Take the Baltimore Beltway (Rt 695) to **I-95 S**. Take exit #38A/FORT MEADE onto MD-32 E. Take exit #11/DORSEY RUN ROAD. Proceed to end of ramp and drive directly across Dorsey Run Road to Henkels Lane. Training Center is in 2nd building on the left.

FROM WASHINGTON DC AREA:

Take I-95 N to exit #38A onto MD-32 E. Take exit #11/DORSEY RUN ROAD. Proceed to the end of the ramp and drive directly across Dorsey Run Road to Henkels Lane. Training Center is in 2nd building on the left.



AIRPORT

Baltimore-Washington Airport (BWI) 12 miles

Washington Dullus International 30 miles

RESTAURANTS

Several area restaurants within two (2) miles of the Training Center are available for lunch. Menus range from “fast-food” to “sit-down” variety.

LODGING NEARBY:

A discounted rate may be obtained by identifying yourself as a student attending a Hunter Engineering training class.

Holiday Inn (preferred rate available)

7900 Washington Boulevard
Columbia, MD 20794
410-799-7500

<http://www.ichotelsgroup.com/h/d/hi/1/en/hd/balcj>

Sleep Inn (preferred rate available)

8145 Washington Blvd.
Jessup, MD 20794
P 410-799-7794

Comfort Inn Fort Meade—Savage Mill

8828 Washington Blvd at State Hwy 32,
Jessup, MD
410-880-3133

<http://www.choicehotels.com/>

Comfort Suites Laurel Lakes

14402 Laurel Place
Laurel, MD 20707
301-206-2600
Free shuttle service to the Training Center

Red Roof Inn

Annapolis Junction, MD
http://www.redroof.com/partners/hunter_engineering/
Use the above link to get preferred rates